

PARKS AND RECREATION BOARD MEETING MINUTES
February 6, 2024

Heather Carmona, Chairperson, called the meeting to order at 6:30 pm at 851 South Eton.

MEMBERS PRESENT: Heather Carmona
Susan Collins
Sarah Kupczyk
Pam Graham
Anne Lipp
John Rusche
Steve Sweeney

MEMBERS ABSENT: None

STUDENT REPRESENTATIVES PRESENT: Student Terms Expired

ADMINISTRATION: Scott D. Zielinski, Director DPS
Carrie A. Laird, Parks and Recreation Manager
Brad McNab, Assistant Foreman-Parks
Connie J. Folk, Ice Arena and Facilities Superintendent

GUESTS: Lilly Brinn, Rebecca Brinn, Jessica Einstein and Joe Wrobel

ANNOUNCEMENTS, INTRODUCTIONS OF GUESTS & CHAIRPERSON COMMENTS:

No announcements

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

No items presented

APPROVAL OF THE MINUTES:

It was moved by Lipp, seconded by Graham, to approve the minutes of the Tuesday, January 9, 2024 regular meeting as amended.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None
Absent, None

UNFINISHED BUSINESS:

No items presented

New Business #1: Little Library Presentation-Lilly Brinn, Current Roeper School Student

Lilly Brinn discussed with the Parks and Recreation Board about placing a Little Library in Adams Park. Lilly has not yet finalized the design but has been working with PM Laird on the location of the Little Library and that the design will be an animal theme.

The restocking of the books will be handled by Lilly and once Lilly graduates a teacher from Roeper will continue restocking the Little Library.

It was moved by Collins, seconded by Lipp, to proceed with this project based on the guidelines that city sets forward working with Lilly on the Little Library installation.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None
Absent, None

New Business #2: Fee Increase Recommendation - Springdale Shelter

IAFS Folk presented to the Parks and Recreation Board a recommendation to request an increase of the rental fees for the use of Springdale Shelter.

It was moved by Lipp, seconded by Kupczyk, to approve the department’s recommendation on the fee increases for the rental of Springdale Shelter which will take effect for the 2024 season.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None
Absent, None

MISCELLANEOUS COMMUNICATIONS:

DPS Director Zielinski stated that the department have received random complaints through GovPilot on the recent storm damage that occurred in the past months.

REPORTS FROM STAFF:**Park & Project Updates**

PM Laird provided to the Parks and Recreation Board Park & Project Updates.

PM Laird stated that the outdoor rink is opened but staff is continuing to monitor ice conditions and will close/open as needed.

PM Laird stated that the department is currently out to bid for Design Services for Booth Park Entry Plaza and Trail Improvements. A mandatory pre-bid meeting was held on January 25, 2024. Five consultants were in attendance. Bids are due on February 22, 2024. Staff anticipates a recommendation for the Parks and Recreation Board at the March meeting.

PM Laird stated that two gates were installed at Crestview pickleball courts as previously discussed and determined appropriate by the Board.

PM Laird stated the Birmingham Ice Arena dehumidifier permanent fence is currently being installed. This item was removed from the scope of work for the ice arena project to be addressed at a later date.

5-Year Recreation Plan Submitted

PM Laird stated that 5-year Recreation Master Plan has been submitted to the State of Michigan and that the City of Birmingham is eligible to apply for grants.

ITEMS FOR NEXT MEETING:

Carmona asked about where Parks and Recreation Board comments should be placed on the agenda.

DPS Director Zielinski should be placed on the Items for Next Meeting.

Carmona stated the next regular meeting will be held on Tuesday, March 5, 2024 at 6:30 pm, at 851 South Eton.

Chair Carmona adjourned the meeting at 7:00 pm

Connie J. Folk, Ice Arena and Facilities Superintendent